



**NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES
INSTITUTE OF NATIONAL IMPORTANCE, BENGALURU - 560 029**

NIMH/A&E/D/Convocation/2017-18

Date: 28.08.2017

NOTIFICATION

Sub: Inviting applications for the **22nd Convocation** of NIMHANS to be held in the month of **December 2017/ January 2018**— reg.

The **22nd Convocation** of NIMHANS will be held in the month of **December 2017/ January 2018**. The prescribed Applications, Instructions to the candidates and Bank Challan for payment of Convocation Fee to apply In-person/ In-Absentia for admission to the Convocation, may be downloaded from the NIMHANS website: www.nimhans.ac.in, from 29.08.2017.

The Post-Graduate students, who have passed the examinations of **December 2016, January 2017, June 2017 and Ph.D candidates** whose notifications for award of Ph.D issued till **28.09.2017**, are eligible to apply for the convocation. The candidates who have passed the final year Exam before December 2016 and have not applied for their Degree certificates can also send their applications.

Duly filled in application along with the Bank challan and copies of the marks cards/ Provisional Degree Certificate should reach the Controller of Examinations, NIMHANS **on or before 03.10.2017** as given below:

Last date for payment of fee (without Late fee)	----- 26.09.2017
Last date for payment of fee with Late fee of Rs.100/-	----- 28.09.2017
Last date for submission of application and payment of fee with Late fee of Rs.200/-	----- 03.10.2017

Late, incomplete and incorrect applications will be rejected without any correspondence.


CONTROLLER OF EXAMINATIONS



NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES
Institute of National Importance, Bengaluru – 560 029

IN-PERSON / IN-ABSENTIA

APPLICATION FOR POST-GRADUATES FOR CONVOCATION

1	Name of the candidate in full (IN BLOCK LETTERS) as registered for the University examinations	:	
2	Degree for which the Application is made	:	
3	Male/ Female	:	
4	Postal address with Pin-Code to which communication may be sent (IN BLOCK LETTERS) Email-id : Mobile No.:	:	
5	Examination passed with details Note: Copy of final year marks card/ Provisional Degree Certificate (if applicable) of the <u>Examination passed</u> should be enclosed. For Ph.D –copy of the Notification should be enclosed	Exam	:
		Class obtained	:
		Reg.No.	:
		Year-Month	:
6	Whether the application was made previously for admission to this degree? If so give details.		
7	Whether the prescribed fee of Rs.750 / 1,000 has been remitted to NIMHANS Account. (Rs.750/- for in person and Rs.1,000/- for in absentia)	<u>If yes, enclose challan/ transaction slip</u>	<u>Amount</u> <u>Date</u>

Place:

Date:

Signature of the candidate

NOTE: Instructions to candidate on - Page 2

INSTRUCTIONS TO CANDIDATES:

1. Candidate should write his/ her name (In Block Letters) legibly as registered for the University examination.
2. Copies of marks cards (if applicable) and Provisional Degree certificate (if any) of all the examinations **duly self attested should be enclosed.**
3. Candidate should write his/her course clearly in the application.
4. Ph.D candidate should enclose a copy of Notification.
5. Candidate should write his/ her name and postal address, email-id and phone no. legibly in the columns provided for in the application.
6. The prescribed fees for the degree certificate are as follows:
In person Rs.750/-
In absentia Rs.1,000/-
7. The candidate may down load the Challan in quadruplicate from this Institute Website <http://www.nimhans.ac.in>. and the prescribed application fee shall be remitted through any fully computerized Nationalized Bank to State Bank of Mysore, NIMHANS Branch, Bengaluru to S.B. Account No: 54004640071 and IFSC Code No: SBIN0040675 or prescribed Fee can be paid in the form of RTGS/ NEFT (copy of transaction has to be enclosed)
8. Prescribed Fees once paid will not be refunded or adjusted for the future convocation.
9. No applications will be accepted after the due date.
10. Incomplete and incorrect applications will be summarily rejected and no correspondence will be entertained in the matter.
11. The degree certificates of those candidates admitted to the convocation in IN-ABSENTIA will be sent by Registered Post to the address given by the candidate.
12. Candidates should ensure that the particulars entered in the application must tally with the details in marks card, regarding name, subject of study, year of passing etc.
13. Duly filled in application along with the Bank Challan and copies of the marks cards should reach the Controller of Examinations, NIMHANS **on or before 03.10.2017** as given below:

Last date for payment of fee (without Late fee)	----- 26.09.2017
Last date for payment of fee with Late fee of Rs.100/-	----- 28.09.2017
Last date for submission of application and payment of fee with Late fee of Rs.200/-	----- 03.10.2017

ORIGINAL

NIMHANS, BENGALURU
STATE BANK OF MYSORE,
NIMHANS Branch
Bengaluru - 560 029

Paying in slip for
S.B. ACCOUNT NO: 54004640071
IFSC Code No: SBIN0040675

Date: _____

Details of amount remitted by: _____

Course Name : _____

Convocation Fee

In-person /In-Absentia
Rs. _____

Late Fee (if any)
Rs. _____

Total (in figures):
Rs. _____

Rupees _____ only

In Cash

Bank Name:

City:

Branch Copy

DUPLICATE

NIMHANS, BENGALURU
STATE BANK OF MYSORE,
NIMHANS Branch
Bengaluru - 560 029

Paying in slip for
S.B. ACCOUNT NO: 54004640071
IFSC Code No: SBIN0040675

Date: _____

Details of amount remitted by: _____

Course Name : _____

Convocation Fee

In-person/ In-Absentia
Rs. _____

Late Fee (if any)
Rs. _____

Total (in figures):
Rs. _____

Rupees _____ only

In Cash

Bank Name:

City:

Remitters Copy

TRIPPLICATE

NIMHANS, BENGALURU
STATE BANK OF MYSORE,
NIMHANS Branch
Bengaluru - 560 029

Paying in slip for
S.B. ACCOUNT NO: 54004640071
IFSC Code No: SBIN0040675

Date: _____

Details of amount remitted by: _____

Course Name : _____

Convocation Fee

In-person/ In-Absentia
Rs. _____

Late Fee (if any)
Rs. _____

Total (in figures):
Rs. _____

Rupees _____ only

In Cash

Bank Name:

City:

NIMHANS Copy

To be attached along with Application

QUADRUPPLICATE

NIMHANS, BENGALURU
STATE BANK OF MYSORE,
NIMHANS Branch
Bengaluru - 560 029

Paying in slip for
S.B. ACCOUNT NO: 54004640071
IFSC Code No: SBIN0040675

Date: _____

Details of amount remitted by: _____

Course Name : _____

Convocation Fee

In-person/ In-Absentia
Rs. _____

Late Fee (if any)
Rs. _____

Total (in figures):
Rs. _____

Rupees _____ only

In Cash

Bank Name:

City:

NIMHANS Copy

To be attached along with Application