



**NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES  
INSTITUTE OF NATIONAL IMPORTANCE, BENGALURU – 560 029**

NIMH/A&E/EA/Convo.Day/2018-19

Date: 01.10.2018

**NOTIFICATION**

**Sub:** Inviting applications for the 23<sup>rd</sup> Convocation of NIMHANS to be held in the month of December 2018 – reg.,

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The 23<sup>rd</sup> Convocation of NIMHANS will be held in the month of December 2018. The prescribed Applications for 'Convocation Day' to apply In-Person/ In-Absentia may be downloaded from the NIMHANS website: [www.nimhans.ac.in](http://www.nimhans.ac.in), with effect from **03.10.2018**.

The Challan may be downloaded directly from NIMHANS website [www.nimhans.ac.in](http://www.nimhans.ac.in) and the Convocation fee has to be remitted at Academic & Evaluation Section by Credit/Debit card or the fee shall be remitted through any fully computerized Nationalized bank to State Bank of India, NIMHANS branch, Bengaluru.

The copy of payment Challan / receipt should reach the Academic & Evaluation Section, NIMHANS **on or before 02.11.2018**.

The Post Graduate students, who have passed the examinations of **November 2017 and June 2018 and Ph.D candidates** whose notifications for award of Ph.D issued till 25.10.2018 are eligible to apply for the Convocation.

Late, incomplete and incorrect applications will be rejected without any correspondence.

  
3/10/18  
1 **CONTROLLER OF EXAMINATIONS**

**INSTRUCTIONS TO CANDIDATES:**

1. Candidate should write his/ her name (In Block Letters) legibly as registered for the NIMHANS examination.
2. Copies of marks cards (if applicable) and Provisional Degree certificate (if any) of all the examinations **duly self attested should be enclosed.**
3. Candidate should write his/her course clearly in the application.
4. Ph.D candidate should enclose a copy of Notification.
5. **Candidate should write his/ her name and postal address, email-id and phone no. legibly in the columns provided for in the application to send communication regarding date & time of convocation.**
6. The prescribed fees for the degree certificate are as follows:  
**In person Rs.750/-**  
**In absentia Rs.1,000/-**
7. The candidate may down load the Challan in quadruplicate from this Institute Website <http://www.nimhans.ac.in>. and the prescribed application fee shall be remitted through any fully computerized Nationalized Bank to State Bank of Mysore, NIMHANS Branch, Bengaluru to S.B. Account No: 54004640071 and IFSC Code No: SBIN0040675 or prescribed Fee can be paid in the form of RTGS/ NEFT (copy of transaction has to be enclosed)
8. Prescribed Fees once paid will not be refunded or adjusted for the future convocation.
9. No applications will be accepted after the due date.
10. Incomplete and incorrect applications will be summarily rejected and no correspondence will be entertained in the matter.
11. The degree certificates of those candidates admitted to the convocation in IN-ABSENTIA will be sent by Registered Post to the address given by the candidate.
12. Candidates should ensure that the particulars entered in the application must tally with the details in marks card, regarding name, subject of study, year of passing etc.
13. Duly filled in application along with the Bank Challan and copies of the marks cards should reach the Controller of Examinations, NIMHANS **on or before 02.11.2018** as given below:
14. **All the candidates are requested to enclose a stamp size photograph along with the application without which the application will be rejected.**

Last date for payment of fee (without Late fee)

----- 29.10.2018

Last date for payment of fee with Late fee of Rs.200/-

----- 02.11.2018



**NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES**  
Institute of National Importance, Bengaluru – 560 029

**IN-PERSON / IN-ABSENTIA**

Stamp  
Size  
Photo

**APPLICATION FOR POST-GRADUATES FOR CONVOCATION**

1	Name of the candidate in full ( <b>IN BLOCK LETTERS</b> ) as registered for the University examinations	:	
2	Degree for which the Application is made	:	
3	Male/ Female	:	
4	Postal address with Pin-Code to which communication may be sent ( <b>IN BLOCK LETTERS</b> )  Email-id : Mobile No.:	:	
5	<b><u>Examination passed with details</u></b>  <b>Note:</b> Copy of final year marks card/ Provisional Degree Certificate (if applicable) of the <u>Examination passed</u> should be enclosed.  <b>For Ph.D</b> –copy of the Notification should be enclosed	Exam	:
		Class obtained	:
		Reg.No.	:
		Year-Month	:
6	Whether the application was made previously for admission to this degree? If so give details.		
7	Whether the prescribed fee of Rs.750 / 1,000 has been remitted to NIMHANS Account.  (Rs.750/- for <b>in person</b> and Rs.1,000/- for <b>in absentia</b> )	<b><u>If yes, enclose challan/ transaction slip</u></b>	<b><u>Amount</u></b>  <b><u>Date</u></b>

Place:

Date:

Signature of the candidate

**NOTE: Instructions to candidate on - Page 2**

<p><b>ORIGINAL</b> NIMHANS, BENGALURU STATE BANK OF MYSORE, NIMHANS Branch Bengaluru - 560 029</p> <p>Paying in slip for S.B. ACCOUNT NO: 54004640071 IFSC Code No: SBIN0040675</p> <p>Date: _____</p>	<p><b>DUPLICATE</b> NIMHANS, BENGALURU STATE BANK OF MYSORE, NIMHANS Branch Bengaluru - 560 029</p> <p>Paying in slip for S.B. ACCOUNT NO: 54004640071 IFSC Code No: SBIN0040675</p> <p>Date: _____</p>	<p><b>TRIPPLICATE</b> NIMHANS, BENGALURU STATE BANK OF MYSORE, NIMHANS Branch Bengaluru - 560 029</p> <p>Paying in slip for S.B. ACCOUNT NO: 54004640071 IFSC Code No: SBIN0040675</p> <p>Date: _____</p>	<p><b>QUADRUPPLICATE</b> NIMHANS, BENGALURU STATE BANK OF MYSORE, NIMHANS Branch Bengaluru - 560 029</p> <p>Paying in slip for S.B. ACCOUNT NO: 54004640071 IFSC Code No: SBIN0040675</p> <p>Date: _____</p>
<p>Details of amount remitted by:</p> <p>_____</p>	<p>Details of amount remitted by:</p> <p>_____</p>	<p>Details of amount remitted by:</p> <p>_____</p>	<p>Details of amount remitted by:</p> <p>_____</p>
<p>Course Name :</p> <p>_____</p>	<p>Course Name :</p> <p>_____</p>	<p>Course Name :</p> <p>_____</p>	<p>Course Name :</p> <p>_____</p>
<p><b>Convocation Fee</b> In-person /In-Absentia Rs. _____</p>	<p><b>Convocation Fee</b> In-person/ In-Absentia Rs. _____</p>	<p><b>Convocation Fee</b> In-person/ In-Absentia Rs. _____</p>	<p><b>Convocation Fee</b> In-person/ In-Absentia Rs. _____</p>
<p>Late Fee (if any) Rs. _____</p>	<p>Late Fee (if any) Rs. _____</p>	<p>Late Fee (if any) Rs. _____</p>	<p>Late Fee (if any) Rs. _____</p>
<p><b>Total (in figures):</b> Rs. _____</p>	<p><b>Total (in figures):</b> Rs. _____</p>	<p><b>Total (in figures):</b> Rs. _____</p>	<p><b>Total (in figures):</b> Rs. _____</p>
<p>Rupees _____ only</p>	<p>Rupees _____ only</p>	<p>Rupees _____ only</p>	<p>Rupees _____ only</p>
<p>In Cash <b>Bank Name:</b> <b>City:</b></p>	<p>In Cash <b>Bank Name:</b> <b>City:</b></p>	<p>In Cash <b>Bank Name:</b> <b>City:</b></p>	<p>In Cash <b>Bank Name:</b> <b>City:</b></p>
<p><b>Branch Copy</b></p>	<p><b>Remitters Copy</b></p>	<p><b>NIMHANS Copy</b> To be attached along with Application</p>	<p><b>NIMHANS Copy</b> To be attached along with Application</p>